



## OFFICE OF THE PRINCIPAL

LAXMANPRASADBAIDHGOVT.GIRLSCOLLEGE,BEMETARACOL

LEGE CODE-1706

WebSite-www.lpbggcbemetara.in,

Email- [ggcbemetara@gmail.com](mailto:ggcbemetara@gmail.com),

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### **6.2.2: The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.**

In our Institution the Guidelines of Government is applied effectively and efficiently. This can be seen from many examples. The Principal applies all the order, rules and guidelines received from Higher-Authority. As an example, the college is run by the following rule and guidelines:

1. Order received by the Affiliated University
2. Order received by the Department of Higher education, Chhattisgarh Government
3. Order received by the UGC.
4. The order received by Ministry of Education, GOI.

### **Some other committees are listed below:**

1. Admission committee
2. College time-table committee
3. College Library committee
4. Women Grievance Redressal committee
5. Discipline committee
6. Anti-Ragging committee
7. Help Desk committee
8. Sports committee
9. Swachhta Pakhwada committee
10. UGC Program and Employment Guidance committee
11. Cultural committee
12. Purchase/Write off committee
13. Poor Student Aid Fund committee
14. N.S.S. /Red-Cross committee
15. Scholarship committee
16. NAAC/IQAC committee
17. SVEEP committee

18. Environmental conservation committee
19. Alumni Association committee
20. College Management committee
21. Student Union committee

### **Functions of Various bodies:**

Being a government institution its organizational structure, management and governance comes under rules and regulation laid down by state government. In hierarchy, the principal of the college at Apex who is entrusted with the overall in charge of college like financial transaction (functioning as drawing disbursing officer), administrative, academic activities etc. The principal of the college executes all the guidelines received from the university and department time to time and provides leadership in all the affairs of the college. He is the liaison between the college and the department and the university and provides all the information and reports required by the higher authorities. The principle is assisted by heads/Coordinators of various departments, librarian, office staff and Janbhagidhari funded staff.

### **Appointment and Service rules:**

There are two types of appointment in the college. First is the government recruitment and the other is by the Local Janbhagidari (JBS) Committee. Government employees and faculties are appointed and governed by the government's rules and service-conditions. The JBS employees are appointed for a fixed time-period of each session for teaching purpose. Their payments are decided by the Local-Janbhagidari committee.

### **Promotion:**

Promotion is according to government rule. There is no policy of promotion for the JBS member, because it is a temporary system to hire the teaching staff for some limited time period for teaching in self-financing course.

### **Grievance Redressal Mechanism:**

The college has a mechanism to solve any Grievance raised by any teacher, employee or students. The complaints, issues and difficulties of the Stakeholders at individual as well as College level are solved using this mechanism.

### **Students:**

The students have their class representatives and the Student Union is ready to tackle the complaints. Further, student can approach the Principal.



  
लक्ष्मण प्रसाद बैद्य शासकीय  
कन्या महाविद्यालय, बेनेतरा



**कार्यालय प्राचार्य**  
लक्ष्मण प्रसाद वैद्य शासकीय कन्या महाविद्यालय बेमेतरा, जिला-बेमेतरा  
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क्रमांक 18/स्था./2023

बेमेतरा, दिनांक 13/07/2023

समिति का गठन

महाविद्यालय के सुचारु संचालन एवं विभिन्न प्रकार के कार्यों हेतु सत्र 2023-24 के लिए निम्नानुसार समिति का गठन किया जा रहा है।

क्रमांक	समिति का नाम	संयोजक/सदस्य का नाम
1	प्रवेश समिति	वाणिज्य/कला / विज्ञान संकाय एवं एम.ए.पूर्व डॉ.विनिता गौतम – अध्यक्ष श्री विवेक कुमार देवागंन – सदस्य डॉ.स्वाती चन्द्रवंशी – सदस्य सुश्री सरस्वती चौहान – सदस्य डॉ. टीकेन्द्र कुमार वर्मा – सदस्य श्री युगेन्द्र कुमार साहू – सदस्य
2	महाविद्यालय समय सारणी एवं पुस्तकालय (पत्र/पत्रिका) समिति	सुश्री स्वेता पावले – संयोजक डॉ. टीकेन्द्र कुमार वर्मा – सदस्य श्री धनेश कुमार लोधी – सदस्य
3	1 महिला शिकायत निवारण समिति 2 अनुशासन समिति 3 एण्टी रैगिंग समिति 4 हेल्प डेस्क समिति	डॉ. स्वाती चन्द्रवंशी – संयोजक सुश्री सरस्वती चौहान – सदस्य श्री प्रकाश दास मानिकपुरी – सदस्य
4	खेल कूद एवं स्वच्छता पखवाड़ा समिति	श्री विवेक कुमार देवागंन – संयोजक डॉ.स्वाती चन्द्रवंशी – सदस्य डॉ. टीकेन्द्र कुमार वर्मा – सदस्य
5	यू.जी.सी. प्रोग्राम एवं रोजगार मार्ग दर्शन समिति	डॉ. टीकेन्द्र कुमार वर्मा – संयोजक सुश्री स्वेता पावले – सदस्य श्री युगेन्द्र कुमार साहू – सदस्य
6	सांस्कृतिक समिति/शैक्षणिक भ्रमण	श्री युगेन्द्र कुमार साहू – संयोजक सुश्री सरस्वती चौहान – सदस्य कु.अर्चना गायकवाड – सदस्य
7	क्रय / अपलेखन समिति	सुश्री स्वेता पावले – संयोजक डॉ.टीकेन्द्र कुमार वर्मा – सदस्य कु.अर्चना गायकवाड – सदस्य
8	एन.एस.एस. /रेडक्रास समिति	सुश्री सरस्वती चौहान – संयोजक डॉ.टीकेन्द्र कुमार वर्मा – सदस्य कु.अर्चना गायकवाड – सदस्य
9	समस्त छात्रवृत्ति समिति	श्री विवेक कुमार देवागंन – संयोजक श्री युगेन्द्र कुमार साहू – सदस्य

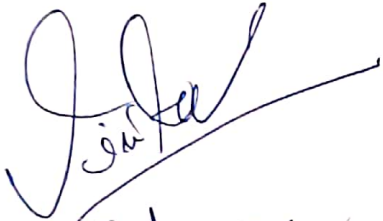
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महाविद्यालय, बेमेतरा

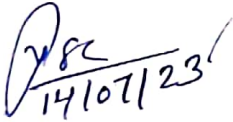


		श्री चेतन वर्मा - सदस्य
10	आई.क्यू.एस.सी. समिति	डॉ. टीकेन्द्र कुमार वर्मा - संयोजक
11	नैक समिति	डॉ. विनिता गौतम - संयोजक श्री विवेक कुमार देवागन - सदस्य डॉ. स्वाती चन्द्रवंशी - सदस्य डॉ. टीकेन्द्र कुमार वर्मा - सदस्य
11	स्वीप/पर्यावरण संरक्षण समिति	सुश्री सरस्वती चौहान - संयोजक श्री युगेन्द्र कुमार साहू - सदस्य
12	भूतपूर्व छात्राओं का समिति	श्री विवेक कुमार देवागन - संयोजक कु.अर्चना गायकवाड - सदस्य कु.पूर्णमा साहू - सदस्य
13	परीक्षा विभाग	डॉ. विनिता गौतम - संयोजक सुश्री स्वेता पावले - सदस्य श्री चेतन वर्मा - सदस्य
14	छात्रसंघ समिति	श्री युगेन्द्र कुमार साहू - संयोजक श्री विवेक कुमार देवागन - सदस्य कु.अर्चना गायकवाड - सदस्य

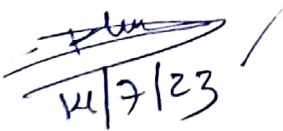
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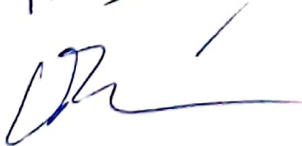


  
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(डॉ.डी.डे.)

प्रभारी प्राचार्य

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